

- 1) The Van Meter City Council met for a regular council meeting on Monday, August 12, 2013 at City Hall. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Richard Booge, Bob Lacy, Becca Wiederholt, Kim Sacker, and Adam Coyle.

Also present were, Tom Wittman, Michael Wahlert, Deron Durflinger, Public Safety Director William Daggett, City Engineer Bob Veenstra, City Attorney Erik Fisk, and City Administrator Jake Anderson.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Lacy supported by Coyle. Passed unanimously.
- 3) Introductions were made.
- 4) Mayor Adams opened the citizens hearing. Hearing none Mayor Adams closed the citizens hearing.
- 5) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt, “A Resolution Adopting the Revised Consent Agenda.” which included the following:

- a. Minutes of the July 15, July 17, and August 2, 2013 council meetings
- b. July Claims list

ACCO	\$ 868.40
ADAM COYLE	\$ 149.89
AG SOURCE LABORATORIES	\$ 48.00
BAUDER ICE CREAM	\$ 200.00
BOBS AUTO PARTS	\$ 29.95
CARPENTER UNIFORM CO	\$ 99.97
CASEY'S GENERAL STORE	\$ 1,023.29
CENTURY LINK	\$ 334.71
CHICOS SANDWICH SHOPPE	\$ 200.00
CHRIS BOSWELL	\$ 312.50
CHUBBYS STREET EATS	\$ 200.00
CJSULLIVAN PHOTOGRAPHY	\$ 315.45
COMPASS BUSINESS SOLUTIONS	\$ 295.86
CULLIGAN	\$ 91.45
DALLAS COUNTY NEWS	\$ 300.00
DATA TECHNOLOGIES INC	\$ 577.69
DELTA DENTAL	\$ 313.82
DENNIS CARTER	\$100,595.11
DIXIE RADKE	\$ 30.72
DO IT YOURSELF MAGAZINE	\$ 19.97
DOGGIN IT HOT DOGS	\$ 200.00
DON HOCKING	\$ 200.00
DWIGHT STEARNS	\$ 225.00
EARL MAY	\$ 59.94
EFTPS	\$ 3,159.89
EMERGENCY MEDICAL PRODUCTS	\$ 136.29
GARY HERRICK	\$ 5.60
GOLF CARS OF IOWA	\$ 415.00

HEARTLAND AG-BUSINESS GROUP	\$ 33.00
HEARTLAND COOP	\$ 264.13
HENNINGSSEN CONST INC	\$ 11,740.00
HYVEE	\$ 1,916.29
INDUSTRIAL CHEM LABS	\$ 146.21
INTERSTATE ALL BATTERY CENTER	\$ 53.90
IOWA DNR	\$ 123.08
IOWA ONE CALL FAXES	\$ 39.80
AMES POLICE DEPT	\$ 30.00
JACOB ANDERSON	\$ 898.37
JESSICA WAMBOLD	\$ 200.00
JIMS JOHNS INC	\$ 1,450.00
JONES CREEK APPAREL	\$ 144.39
JW TREE SERVICE	\$ 1,000.00
KATIES CRUSADERS	\$ 300.00
KELLY OWEN	\$ 150.00
LA MICHAOCANA	\$ 200.00
LESLIE HERMAN	\$ 74.18
LEUKEMIA & LYMPHOMA SOC	\$ 200.00
LOWE'S	\$ 215.25
MAIN STREET DINER	\$ 200.00
MATHESON TRI GAS INC	\$ 33.52
MIDAMERICAN ENERGY	\$ 2,215.17
MIDWEST INFLATABLES	\$ 38.50
MIDWESTERN CULVERT LTD	\$ 572.22
MODERN MARKETING	\$ 335.05
MUNICIPAL SUPPLY INC	\$ 69.00
OFFICE DEPOT	\$ 100.01
OLYMPIA BOOK CORP	\$ 1,500.00
OVERDRIVE INC	\$ 391.44
PETTY CASH	\$ 2,000.00
PLS INVESTMENTS	\$ 200.00
RENEAR INC	\$ 200.00
SQUARE, INC	\$ 23.86
THE HARTFORD	\$ 209.38
TREAS - ST OF IA	\$ 1,983.00
ULTIMATE BODY APPLICATOR	\$ 200.00
UNITYPOINT CLINIC	\$ 15.00
US POSTMASTER	\$ 323.38
VAN METER BAPTIST CHRUCH	\$ 200.00
VAN WALL EQUIPMENT	\$ 33,083.39
VEENSTRA & KIMM INC	\$ 23,281.92
VM REC FOUNDATION	\$ 8,239.06
WASTE CONNECTIONS	\$ 6,089.29
WELLMARK	\$ 3,482.49
WELLS FARGO CC	\$ 9,508.52

WHITFIELD & EDDY PLC	\$ 799.00
ZIEGLER INC	\$ 1,925.00
***** REPORT TOTAL *****	\$226,805.30

c. July Financial Statement

<b>FUND</b>	<b>RECIEPTS</b>	<b>DISBURSMENTS</b>
001 GENERAL	\$ 13,087.66	\$ 71,723.70
051 LIBRARY TECHNOLOGY FUND	\$ 0.01	\$ 391.44
058 FARMERS MARKET	\$ 205.00	\$ -
110 ROAD USE TAX	\$ 8,102.17	\$ 15,147.60
112 EMPLOYEE BENEFITS	\$ 1,493.18	\$ 5,064.26
119 EMERGENCY FUND	\$ 121.98	\$ -
121 LOCAL OPTION SALES TAX	\$ 8,239.06	\$ 8,239.06
125 TIF-CR ESTATE	\$ 139.06	\$ -
126 TIF-WH PINES SUBDIVISION	\$ -	\$ 40,286.26
180 PARK/REC TRUST FUND	\$ 0.14	\$ -
182 LIBRARY TRUST FUND	\$ 25,623.88	\$ 6,227.67
183 VM COMMUNITY BETTERMENT	\$ 24,687.06	\$ 7,300.43
200 DEBT SERVICE	\$ 1,248.27	\$ -
205 DEBT SERVICE-WATER	\$ 28,398.75	\$ -
213 DEBT SERVICE-LIFT STATIO	\$ 11,887.51	\$ -
600 WATER	\$ 16,818.64	\$ 16,877.27
610 SEWER	\$ 10,478.69	\$ 17,285.62
<b>***** REPORT TOTALS*****</b>	<b>\$150,531.06</b>	<b>\$ 188,543.31</b>

- Approve Main Street Storm Sewer Project Change Order #1
- Approve SRTS Sidewalk Project Pay Estimate No 1 in the amount of \$100,595.11 to Dennis Carter
- Approve a Memorandum of Understanding with the Van Meter Community School District for the construction of a Sanitary Sewer Main southerly along R16
- Approve an Agreement with Knapp Properties for the construction of a Sanitary Sewer Main southerly along R16

Lacy moved supported by Sacker to adopt and approve Resolution #2013-34, "A Resolution Adopting the Revised Consent Agenda." Passed unanimously.

- Mayor Adams asked Deron Durflinger, Superintendent of the Van Meter Schools to present their proposed site plan for developing their east campus into ball fields. Durflinger presented the School's plans that are moving forward with the passing of a \$7.5 million dollar bond issue. City Engineer Veenstra presented staff's comments on the proposed site plan. Specifically Veenstra noted that the site plan ordinance requires parking areas in excess of 5 parking stalls are required to be paved. The School district requested that requirement be waived and the Planning and Zoning commission recommended approval subject to a periodic consultation on the paved parking requirement. Michael Wahlert addressed the City Council about the uniqueness of the impact on him and his property due to his access across the School's property. Lacy moved supported by Wiederholt to approve the site plan, waiving the parking requirement subject to annual administrative consultations. Passed unanimously.
- Mayor Adams asked Deron Durflinger to present the School District's proposed plan to construct a pedestrian underpass under R16 connecting their east and west campus. Durflinger explained the School's plan to provide safe pedestrian access to the ball fields proposed under the site plan approved under the

previous agenda item. Veenstra noted City staff's comments noting that the project would require coordination with the construction of the sanitary sewer and that the underpass represents private improvements in the public right of way for which the school is solely responsible for the maintenance and upkeep of the tunnel and the associated guardrails. Lacy moved supported by Sacker to approve the proposed pedestrian underpass subject to staff's comments. Passed unanimously.

- 8) Mayor Adams asked City Engineer Veenstra to present the proposed resolution setting the date and time for a public hearing and receipt of bids for the Richland Road Sanitary Sewer Project. Veenstra explained that the resolution establishes the public hearing for September 9 and receipt of bids until 2:00PM on September 18. Moved by Lacy supported by Sacker to approve and adopt Resolution #2013-35, "A Resolution setting the time and date for a public hearing and receipt of bids for the Richland Road Sanitary Sewer Project." Passed unanimously.
- 9) Mayor Adams opened the public hearing on the proposed Essential Purpose Loan Agreement for \$745,000 for the purposes of refinancing existing debt, planning, designing, and constructing improvement to the City's Municipal Waste Water Treatment System, and planning designing and constructing improvement to the Municipal Waterworks System. Hearing no public comment and having received none in writing Mayor Adams closed the public hearing.
- 10) Mayor Adams opened the public hearing on the proposed General Purpose Loan Agreement for \$250,000 for the purposes of paying the cost, to the extent, of acquiring ownership rights to the municipal recreation complex and improving the municipal recreation complex through the acquisition and installation of equipment, lighting and fencing and the construction of road and concession stand improvements, and in lieu of calling an election thereon, has published notice of the proposed action, and as of August 12, 2013, no petition has been filed with the City asking that the question of entering into the General Purpose Loan Agreement be submitted to the registered voters of the City. Hearing no public comment and having received none in writing Mayor Adams closed the public hearing.
- 11) Mayor Adams asked Administrator Anderson to explain the proposed resolution taking additional action to enter into a Loan Agreement, approving Bond Purchase Agreement and authorizing call of Bonds. Anderson noted that the resolution is the final action that the City Council needs to take in order to issue the \$995,000 of debt of which \$430,000 will be used to refinance existing debt; \$250,000 will be used to acquire and make improvements at the rec complex and \$315,000 will be used to plan and design improvements to the City's Waste Water system and Waterworks system. Lacy moved supported by Wiederholt to approve and adopt Resolution #2013-36 "A Resolution taking additional action to enter into a Loan Agreement, approving Bond Purchase Agreement and authorizing call of Bonds." Passed unanimously.
- 12) Mayor Adams asked Administrator Anderson to explain the proposed resolution setting a date for public hearing on urban renewal plan amendment. Anderson noted that the resolution sets September 9 at 7:00PM as the date and time to hold a public hearing on an amendment to the City's urban renewal plan to incorporate the projects for which the City is utilizing tax increment financing dollars to fund. Lacy moved supported by Sacker to approve and adopt Resolution #2013-37 "A resolution setting a date for public hearing on urban renewal plan amendment." Passed unanimously.
- 13) Mayor Adams asked Administrator Anderson to present the proposed City Council Committee/Liaison Assignments. Anderson explained that the assignments are meant to formalize and give structure to the areas of interest that the City Council members have already been involved with. The assignments are as follows with the Chairperson listed first: Finance – Adams, Lacy, Coyle; Policy – Adams, Coyle, Wiederholt; Economic Development – Adams, Wiederholt, Lacy; Public Safety – Adams, Coyle, Wiederholt; Public Works/Infrastructure – Sacker, Booge; Culture and Recreation – Booge, Sacker. Further it is noted that by statute the Mayor Adams serves on the Emergency Management Commission and in turn is the default representative to the E911 Board and that Councilman Lacy serves and the alternate to the E911 Board.
- 14) Reports –

Anderson reported that the City Council would need to hold a special City Council meeting on August 26 at 5:30PM and that the Council should anticipate another special meeting on September 23 at 5:30PM.

- 1) Having no other business Mayor Adams asked for a motion to adjourn. Moved by Lacy supported by Sacker. Passed unanimously.

\_\_\_\_\_ Allan B. Adams, Mayor

ATTEST

\_\_\_\_\_ Liz Thompson, City Clerk